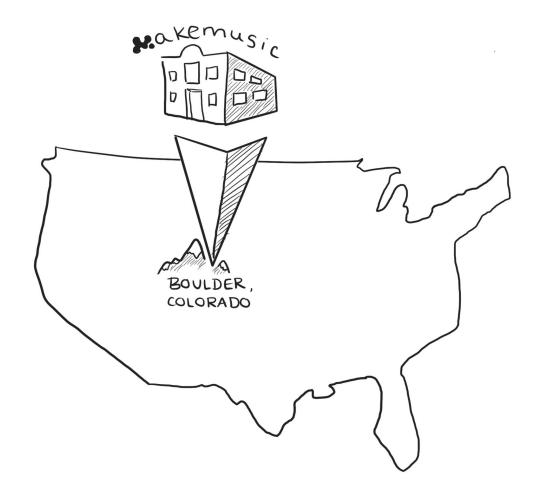
Using

Emotional Intelligence

to Achieve Email Zen

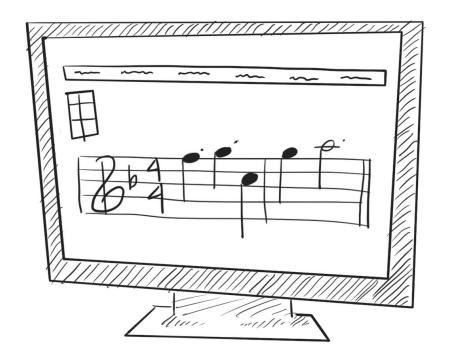






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+COMPOSE INBOX STARRED O SNOOZED DIMPORTANT	回 Primary 日分 Dr. Karen	RE: Your lack of	lid advise you to rea
	日公 selena J.	RE: Your lack of	UNSUBSCRIBE.
	□ & Mr. Arnold B.	RE: Your lack of	It's unbelievable tha
	□ ABIII A.	RE-Your lack of	wow. Rude!
	□☆ Sandra C	RE: Your lack of	YOUR lack of to

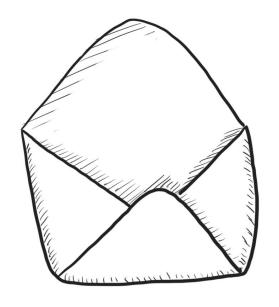


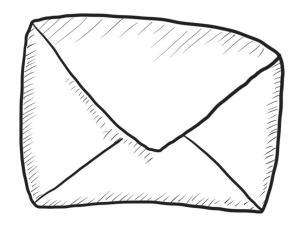






















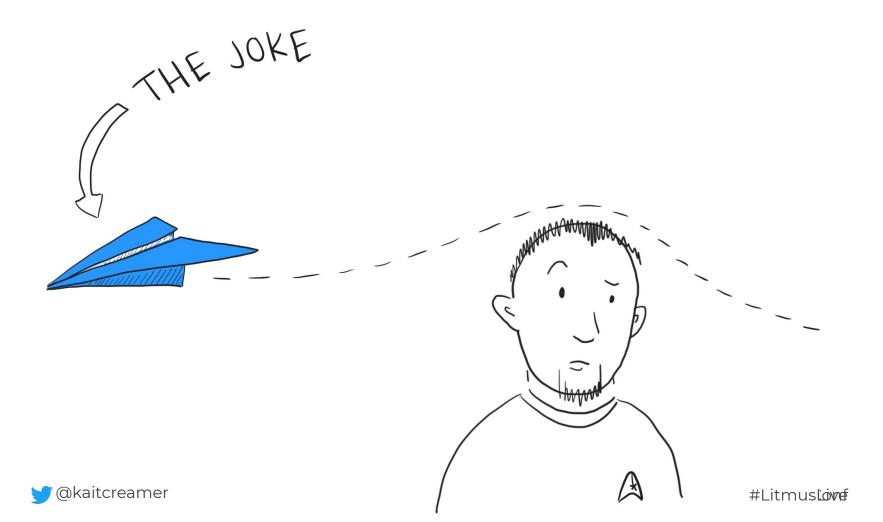










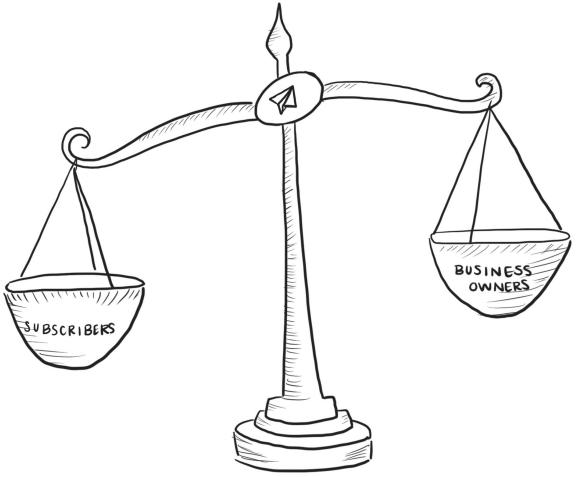


Good intent is not enough.



Email is hard.





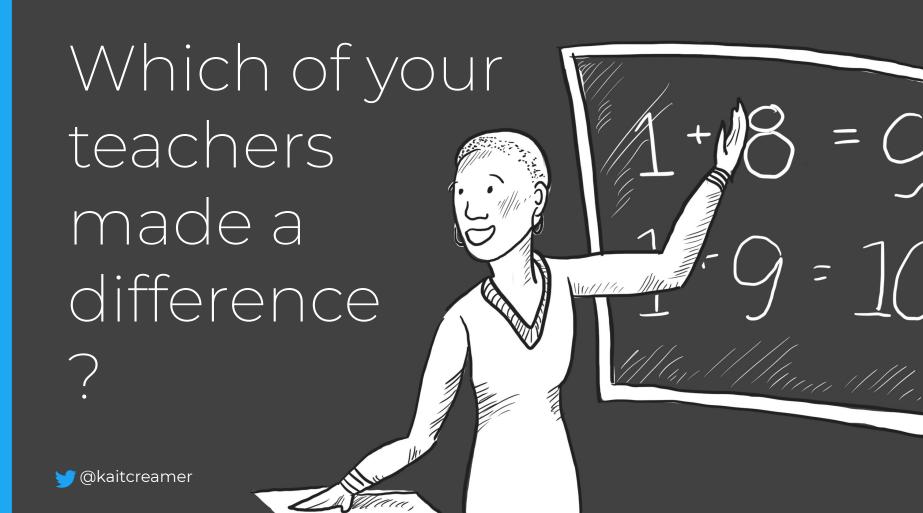


What is EQ?



Self-Awareness Self-Regulation Motivation Empathy Social Skill 23

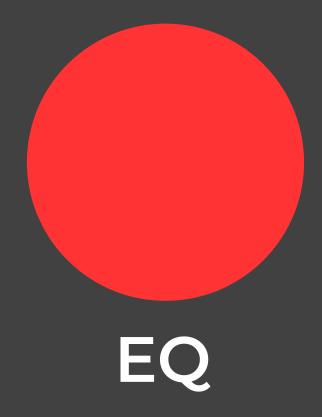




Mathematical Ability
Spatial Recognition
Analytical Thinking
Short-Term Memory

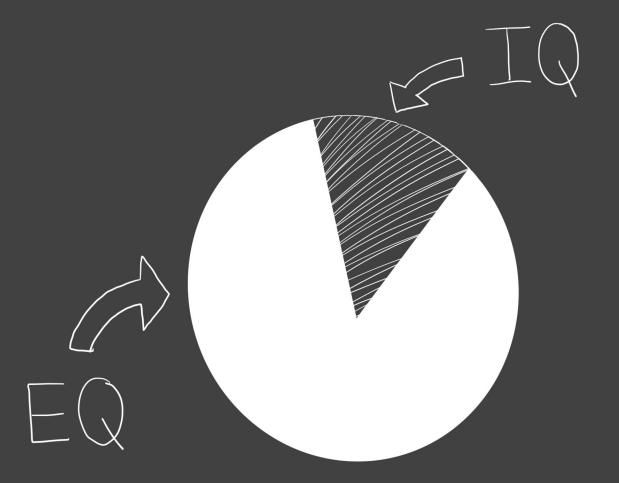




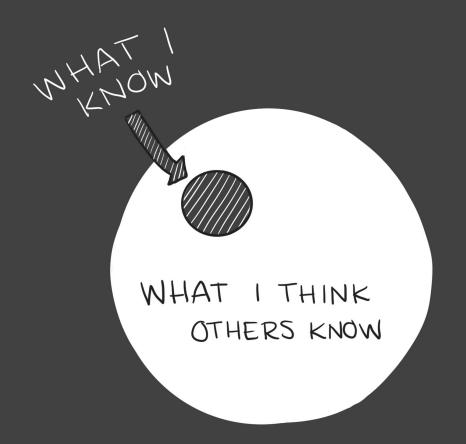




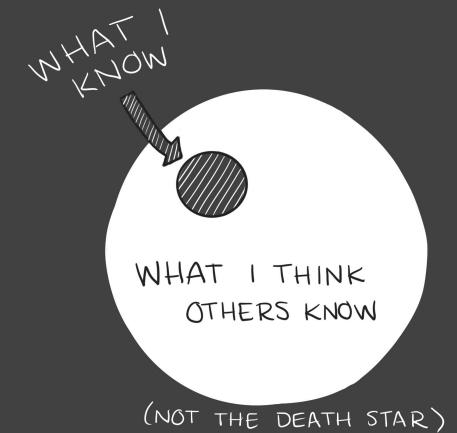




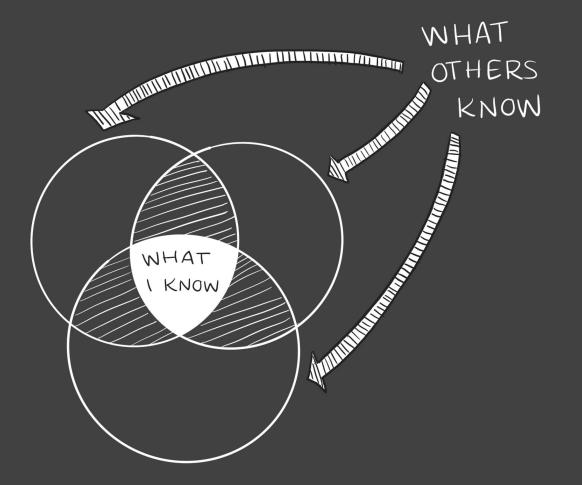








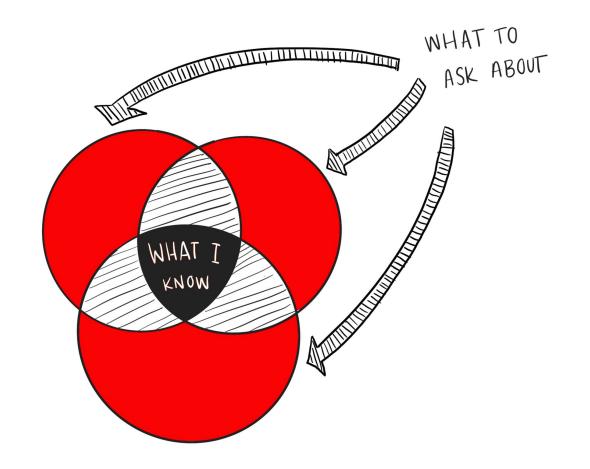






Ask + Listen









10 Ways to Have a Better Conversation Celeste Headlee





There's no reason to learn to show you're paying attention if you are in fact paying attention.





No man ever **listened** his way out of a job.



Build Subscriber Relationships



Best practices are an excellent **start**.

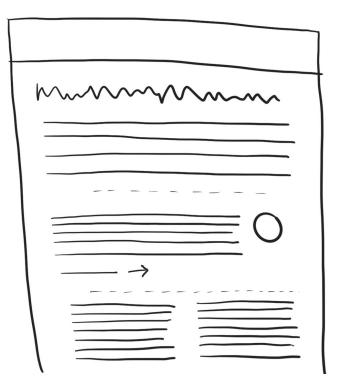






- **Short**
- Conversational

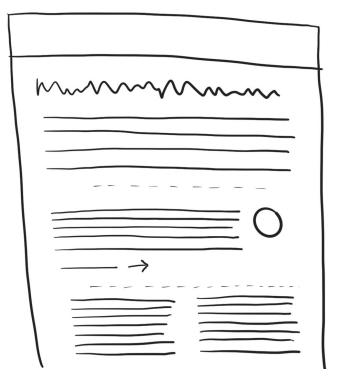






- Wordy
- Academic
- Hyperlink-Heavy





75%

of people spend more than 10 seconds



Seek opportunities to challenge assumptions.









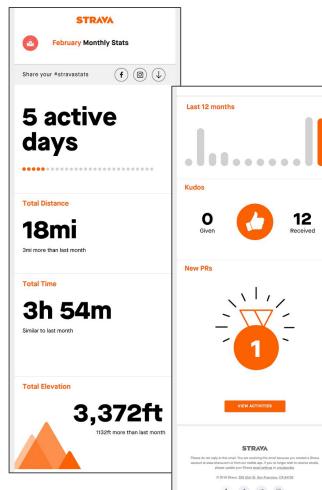






Look for ways to offer value first.





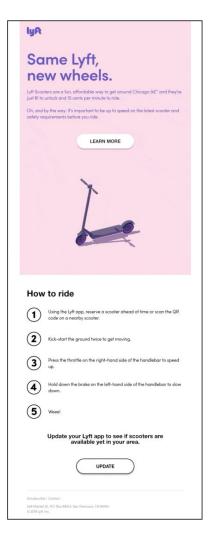












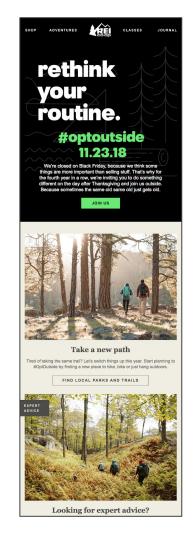
















Return on Ethics (ROE)

is the impact that marketing and communicating to customers in an ethical and responsible way has on a business.



Fear tactics are bad for dinner parties and bad for the inbox.



Make it dead easy.

Reduce or eliminate...



Choice Anxiety



Total Workload

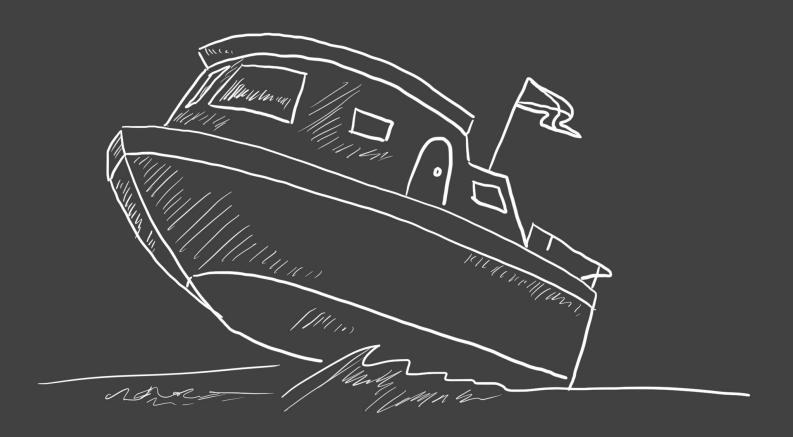


Perceived Complexity



Define Strategy and Tactics









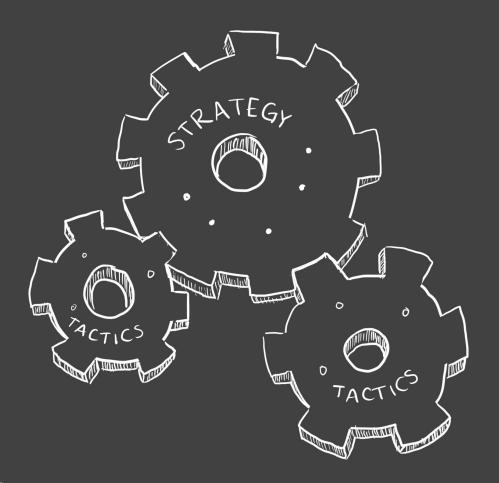
Whydoes it matter that you show up?

Be curious.



Understand that you always have something to learn.









Impact + Confidence + Ease



Impact Confidence Ease

What kind of impact will this make?

How close will it get me to my goal?



Impact Confidence Eaco

How sure am I that it will work?

Has a similar tactic worked well before?



Impact Confidence **Ease**

How quick is this task?

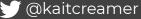
Does it depend on other people or systems?



Priority









Self-Regulation



What's my value proposition?

Motivation



Is this message relevant to my audience?

Empathy



Social Skill







How frequently am I reaching out?

Self-Regulation



Am I prioritizing proven tactics?

Motivation



Empathy



Social Skill



Too many exclamation points?!





What am I doing to improve?

Self-Regulation



Am I hypothesizing before I test?

Motivation



Empathy



ocial Skill



How will I measure success?





What problem is this solving?

Self-Regulation



Motivation



How will this make my audience feel?

Empathy



Social Skill





Self-Regulation

Motivation

Empathy

Social Skill





Are my jokes funny to those from different backgrounds?





Does this message fit the context?





You need influence to act on empathy.



Build Internal Relationships



Open the conversation so others can invest in your success.





People aren't mind readers. Tell the whole story.



Vanity Metrics vs

Metrics That Matter

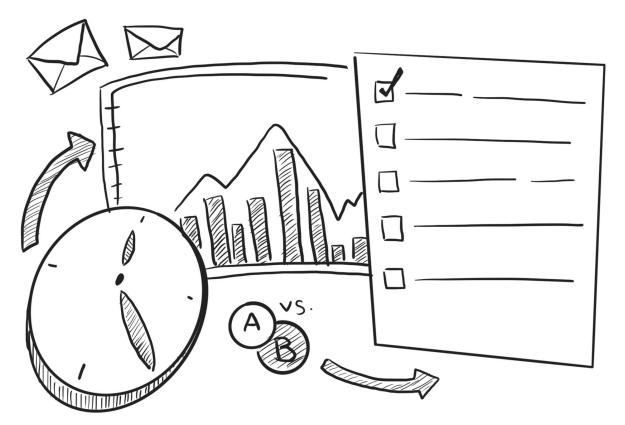




We've always done it this way.









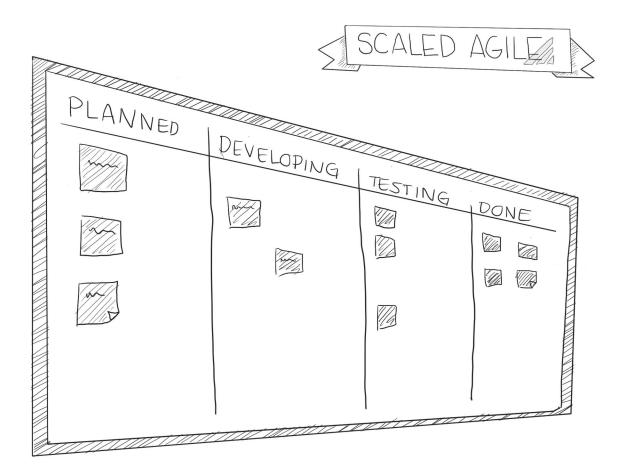
Data helps you uninvite personal preference or bias to the conversation.



Objective is better than subjective.

Data is friendly.







Assume positive intent.

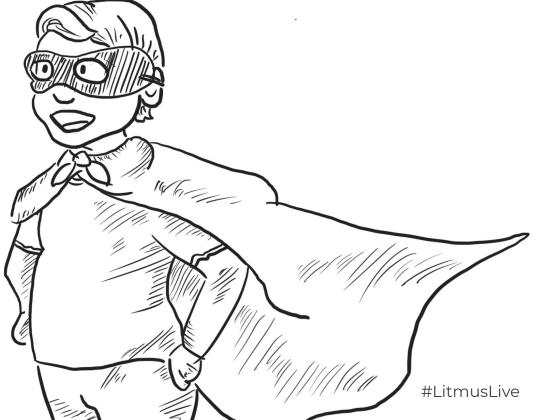




The **story** I'm telling myself is...



We are all heroes in our own stories.







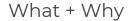
How can anyone know what you mean unless you tell them with your mouth out loud?



Help others to understand.









Strategy + Tactics



Asking Questions + Listening



Building Relationships

Putting Your EQ to Work





Do you understand, recognize, and express emotions?





Do you tap into your self-awareness and vulnerabilities?





Can you manage these emotions?





Can you learn to alter your behavior to make the most of any given situation?



5

Are you empathetic?



6

Do you practice being an approachable leader and someone who is not feared?









Quality relationships start with quality conversation.



You have to be interested before you can be interesting.





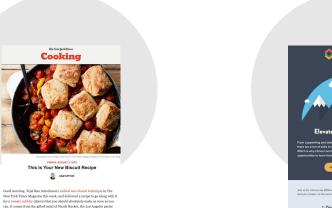






chef, and it takes some getting used to if you've got a good biscuit recipe











The more you practice emotional intelligence anywhere, the easier it becomes everywhere.



Thank you.

Slides are available at

wanderingkait.com/EISConf

